

## 2IC to Supervisor

**Company:** JOBsmith  
**Location:** Porirua, Wellington  
**Type:** Full time, Permanent  
**Listed:** Wed, 27 Mar

**Your reference #:** 2IC

- Long Term Career Opportunities - Industry leader

Our client prides themselves on offering the best service possible, their commitment to quality and service, focusing on their customer's needs and their ability to lead the market.

We are seeking an experienced, 2IC assist the Shift Supervisor.

The successful applicant will assist in the efficient and economical operation of the Dispatch Department, and it's team of around 5 Loaders throughout the nightshift.

This is hands-on role where you are required to lead from the front. That means oversee, control AND coordinate!

- The ordinary hours of work are 9.45pm – 6.30am, Sunday to Thursday

Core responsibilities for this role include:-

- Co-ordinating the delivery of company's products;
- Checking, preparing and loading onto vehicles' ready for early morning deliveries;
- Following up orders to ensure they are ready for loading/delivery;
- Directing the team;
- Other general tasks and administration pertaining to the dispatch department.

The ideal candidate must have the following skills and attributes;

- Supervisory experience preferred, but if you feel you are ready to step up, then apply also;
- Experience in dispatch/logistics - relevant qualification preferable;
- Very good communication skills at all levels - both written and spoken;
- Strong customer service focus;
- Leadership qualities, with the ability to positively influence and motivate a team;
- Previous shift work experience.

On offer is competitive remuneration package including overtime, shift allowance and

medical insurance after a qualifying period.

Email your cv now to [anne.smith@jobsmith.co.nz](mailto:anne.smith@jobsmith.co.nz) with a covering letter.

If this job doesn't quite suit you, why not send us your details anyway, so we can inform you of that ideal opportunity!

Book mark our website [www.jobsmith.co.nz](http://www.jobsmith.co.nz)

Applicants for this position should have NZ residency or a valid NZ work permit.