

### LCL Dispatcher

- **Permanent role**
- **Real Career progression**
- **Busy role - No rest for the wicked**

Dispatcher required to manage the day to day processing of all inbound & outbound freight to achieving high quality freight forwarding solutions to their clientele.

Duties & Responsibilities: -

- Client Relationship Management – Resolve internal & external customers' issues & increase satisfaction level;
- Ensure legal requirements & other compliance are adhered (e.g. Custom, MAF, Omar & Dangerous Goods);
- Administering, monitoring & KPI reporting;
- Manage compliance & fleet presentation requirements;
- Be in compliance with all Health & Safety legislative requirements;
- Drivers & Dispatch management.

Requirements for this role include: -

- NZQA Qualification in Transport or Logistics (Preferred);
- Experienced in using Long Fork Forklift, or a wealth of experience in Forklift operating;
- Ability to handle stress & work within a very busy environment.
- Proven experience in loading Line Haul.

To be successful in this role, you will need to have: -

- Sound knowledge and respect for Health & Safety within the workplace;
- Strong planning, organisation & time management skills;
- Well developed customer service skills and be a clear communicator;
- An adaptable personality who enjoys change and also pays attention to detail;
- The ability to think on your feet, handle pressure at this is a busy role & make objective decisions in a professional manner;
- Computer literate – email and internet friendly
- To pass a pre-employment drug test;

Apply to [anne.smith@jobsmith.co.nz](mailto:anne.smith@jobsmith.co.nz)